

WATTSBURG AREA SCHOOL DISTRICT BOARD OF EDUCATION

May 21, 2018

The Wattsburg Area School District Board of Education held their Regular Board meeting at the Wattsburg Area Elementary Center on May 21, 2018.

The Elementary track team led in the Pledge of Allegiance. Dr. Pushchak and Mr. Berlin presented the team with flags and certificates.

President Andy Pushchak called the meeting to order at 7:00 p.m. Dr. Bill Hallock, Mr. Josh Paris, Mrs. Julie Pikiwicz, Mr. Marty Pushchak, Mrs. Brenda Sandberg, Mr. Aaron Snippet, Mrs. Amanda Thayer-Zacks, and Dr. Andy Pushchak attended. Mr. Eric Duda was absent. Also in attendance were Mr. Kenneth Berlin, Superintendent; Dr. Leslee Hutchinson, Assistant to the Superintendent; Mrs. Vicki Bendig Business Administrator and Attorney Christine McClure, Solicitor.

Roll Call

Motion by Mr. Snippet, seconded by Dr. Hallock to approve the agenda as presented. Motion approved by a voice vote with no opposition. Motion carried.

Agenda

Motion by Mrs. Sandberg, seconded by Mr. Snippet to approve the meeting minutes of April 16, 2018 Regular Board Meeting and the May 14, 2018 Work Session and Policy and Curriculum Committee meetings. Motion approved by a voice vote with no opposition. Motion carried.

Meeting Minutes

Samantha Grove, Treasurer of Student Council updated the board on the activities of student council.

School Reports

Madisyn Lapenz of the Middle School shared her experience of the Science Olympiad. The WASD team took 7th in the state competition his year.

Dr. Pushchak thanked the students for keeping the board updated on the activities of the schools.

Mr. Berlin updated the board on Senate Bill 2 (voucher bill). The bill goes to the Senate floor on Tuesday. This bill will have a negative effect on public schools. K-1 language has been added that has the potential to affect all schools. Mr. Berlin encouraged the board members to contact their senator.

Superintendent's Report

Motion by Mr. Pushchak, seconded by Mr. Snippet to approve the following reports, payments and invoices as presented:

- Revenue & Expenditure Reports
 - [General Fund](#): \$7,982,755.88
 - [Cafeteria Report](#): \$9,102.29
- Checks and Invoices
 - [Exhibit A1](#) Checks Already Written: \$153,154.38

Business Administrator's Report

- [Exhibit A2](#) General Fund Bills: \$402,989.47
- [Exhibit A3](#) Checks Already Written: \$5,840.12
- [Exhibit B](#) Cafeteria Bills: \$48,022.22
- [Exhibit B1](#) Cafeteria Checks Already Written: \$255.77
- Exhibit C Capital Project Fund Bills:
- [Exhibit D](#) SHS Activity Fund Report: \$64,582.96

Motion approved by a voice vote with no opposition.

Motion by Mrs. Sandberg, seconded by Mrs. Thayer-Zacks to appoint the firm of Knox, McLaughlin, Gornall and Sennett with Ms. Christine McClure as the School District's solicitor and Mr. Mark Kuhar as the Labor Relations solicitor for the 2018-2019 fiscal year. Motion approved by a voice vote with no opposition. Motion carried.

**Appointment of
School District
Solicitor 201-2019**

Motion by Mr. Pushchak, seconded by Mr. Snippert to elect Northwest Savings Bank (Wattsburg Branch) as the WASD Treasurer for the 2018-2019 fiscal year and to authorize Justin Terrill to be the designated signatory. Motion approved by a voice vote with one abstention (Mrs. Sandberg). Motion carried.

**WASD Treasurer
2018-2019**

Motion by Mr. Pushchak, seconded by Dr. Hallock to approve Northwest Savings Bank (Wattsburg Branch) as the WASD Depository for the 2018-2019 fiscal year. Motion approved by a voice vote with one abstention (Mrs. Sandberg). Motion carried.

**Designation of
Depository 2018-
2019**

Motion by Mr. Pushchak, seconded by Mr. Snippert to appoint Berkheimer Associates as the current delinquent per capita collector for the 2018-2019 fiscal year. Motion approved by a voice vote with no opposition. Motion carried.

**Delinquent Per
Capita Collector
2018-2019**

Motion by Mr. Pushchak, seconded by Mr. Snippert to approve General Fund Budgetary Transfers totaling \$1,004,132.63 as outlined in [Exhibit E](#). In a recorded roll call vote the following voted to approve the budgetary transfers: Mr. Marty Pushchak, Mrs. Brenda Sandberg, Mr. Aaron Snippert, Mrs. Amanda Thayer-Zacks, Dr. Bill Hallock, Mr. Josh Paris, Mrs. Julie Pikiwicz, and Dr. Andy Pushchak. Motion carried.

Budgetary Transfers

Motion by Mr. Snippert, seconded by Mrs. Sandberg to approve the termination of the snow removal contract with Empire Snow Management Inc. and to authorize the administration to notify Empire of termination. Motion approved by a voice vote with no opposition. Motion carried.

**Termination of
Snow Removal
Contract**

Motion by Mr. Snippert, seconded by Mrs. Sandberg to approve the Lease Agreement between Northwest Tri-County Intermediate Unit #5 and WASD for rental of WAEC space July, 1, 2018 through June 30, 2019 as outlined in [Exhibit F](#) and the use of the WASD Campus Buildings as Emergency Shelters for the Red Cross at no cost to the requestor as per the agreement outlined in [attachment 1](#). Motion approved by a voice vote with no opposition. Motion carried.

**Classroom Lease
Red Cross
Emergency Shelter**

Motion by Mrs. Sandberg, seconded by Mr. Snippet to approve the following:

- Additions to the Kelly Educational Staffing Substitute List:
 - Brandie Bauder
 - Kristen Bires
 - Justin Goodwill
 - Sarah McCall
 - Cheri McGuire
 - Trevor Roberts
 - Kailyn Wisor
- Additions to the Service Personnel Substitute List
 - Carrie Burlingham, Laura DeAngelo, Barbara Eisert (effective April 27, 2018), Lottie Kalka (effective May 8, 2018) and Margaret Webb
- The following appointments:
 - Matthew Calabrese as Assistant Principal at Wattsburg Area Elementary Center at the salary of \$68,000 effective July 1, 2018.
 - Nicole Bennett as Long-Term Substitute for WAMS at Master's, Step 1, \$42,732.00 anticipated April 30, 2018 through June 8, 2018.
 - Anna Mayle as Long-Term Substitute for WAEC at Bachelors, Step 1, \$41,632 anticipated May 7, 2018 through June 8, 2018.
 - Rebecca Heitzenrater, Staci Wright, Therese Wells, Dorene Johnston, Anne D'Albora and Michael Pettinato as Extended School Year Special Education Aides for the summer of 2018 to be paid at contractual rate according to the WASD/WESPA Local 2 Collective Bargaining Unit Agreement.
 - Cheryl Elder as Custodian, Level II, Class B, 7.50 hour/day, 235 days/year at the rate of \$12.92/hour effective May 8, 2018.
 - Lottie Kalka as Custodian, Level II, Class B 6.50 hours/day, 210 days/year at the rate of \$12.92/hour effective May 22, 2018.
 - Andrew Valentine as Technology Education Teacher, at Bachelor's, Step 1, \$41,857 effective August 22, 2018.
- The following resignations:
 - Carrie Burlingham, SHS Cafeteria Aide, effective April 18, 2018
 - Christopher Boyd, WAMS Teacher, effective June 30, 2018.
 - Kim Ragen, WAMS Aide, effective May 14, 2018.
 - Julie Canter Summer School Teacher for 2018.
- The following conference requests:
 - Heather Hedderman to attend SHARE Northwest on May 9, 2018 in Erie, PA. Estimated cost \$100. Funds from Professional Development.

Kelly Educational Staffing

Service Substitute List

Personnel Appointments

Personnel Resignations

Conference Requests

- Steven O'Donnell to attend Keystone Summit July 23-27, 2018 in Shippensburg, PA. Estimated cost \$262.41. Funds from Professional Development.
- Janet Mullaney to attend School Nutrition Association Annual National Conference 2018 in Las Vegas, July 9-12, 2018. Estimated cost \$450. Funds from Cafeteria Travel.
- Vince DiMichele to attend Social Anxiety: Step by Step Techniques to Overcome, June 15, 2018 in Edinboro, PA. Estimated cost: \$65.00. Funds from Professional Development.
- Leslee Hutchinson to attend PA Early Learning Council Meeting on June 6-8, 2018 in Harrisburg, PA. Estimated cost: \$300. Funds from Superintendent Travel.
- The agreement between Regional Health Service and Wattsburg Area School District for Certified Athletic Trainer Services effective August 1, 2018 and terminating July 31, 2021 as outlined in [Exhibit G](#).
- Leave requests:
 - Intermittent Family Medical Leave of Absence for Linda Johnson, Secretary WAEC beginning May 1, 2018.
 - Family Medical Leave of Absence for Erica Young, SHS Teacher beginning October 31, 2018.
- Tuition reimbursement as outlined in [Exhibit H](#).
- Ryan Alloway, Danielle Turner, and Braydon White as Technology Summer Help at \$10.00/hour effective June 11, 2018.
- The resolution for retirement incentive for professional employees as outlined in [Exhibit I](#).

**Regional Health
Athletic Trainer
Agreement**

Leave Requests

**Tuition
Reimbursement
IT Summer Help**

**Retirement
Incentive for
Professionals**

Motion approved by a voice vote with no opposition. Motion carried.

Dr. Pushchak congratulated Mr. Calabrese on being appointed to the elementary school assistant principal.

Motion by Mrs. Sandberg, seconded by Mr. Pushchak to approve the Superintendent's Performance Evaluation and based upon that performance, to award a performance incentive for this evaluation cycle equal to 3% as per the Superintendent's Employment Contract. In a recorded roll call vote, the following members voted to approve the evaluation/performance incentive: Mrs. Brenda Sandberg, Mr. Aaron Snippert, Mrs. Amanda Thayer-Zacks, Dr. Bill Hallock, Mr. Josh Paris, Mrs. Julie Pikiwicz, Mr. Marty Pushchak, and Dr. Andy Pushchak. Motion carried.

**Superintendent's
Evaluation/Perform
ance Incentive**

Motion by Mrs. Pikiwicz, seconded by Mrs. Sandberg to approve the review of Administrative Guidelines for Policy 808 Food Services as outlined in [Exhibit J](#). Motion approved by a voice vote with no opposition. Motion carried.

**Administrative
Guideline Review
for Policy 808**

Motion by Mrs. Pikiwicz, seconded by Mr. Snippert to approve the first reading of the following policies:

- Policy 105 Curriculum ([Exhibit K](#))

**First Reading of
Policies
105**

- Policy 138 Language Instruction Education Program for English Learners ([Exhibit L](#)) **138**
- Policy 239 Foreign Exchange Students ([Exhibit M](#)) **239**
- Policy 906 Public Complaint Procedures ([Exhibit N](#)) **906**
- Policy 918 Title I Parent and Family Engagement ([Exhibit O](#)) **918**

Motion approved by a voice vote with no opposition. Motion carried.

Motion by Dr. Hallock, seconded by Mrs. Sandberg to approve the following:

- Seniors who meet all graduation requirements to receive a Seneca High School diploma as outlined in [Exhibit P](#).
- The implementation of AGA Series for Algebra I, II and Geometry courses for the 2018-2019 school year.
- The Special Education Transition Operating Agreement as outlined in [Exhibit Q](#).
- Homebound instruction for a WAMS student beginning May 9, 2018 with the anticipated ending date of June 7, 2018.

Motion approved by a voice vote with no opposition. Motion carried.

Motion by Dr. Hallock, seconded by Mr. Snippet to approve the following:

- Transportation Requests:

Group Requesting:	Date:	Destination:	Estimated Cost:	Funds By:
Grade 3	Wednesday, June 6, 2018	Erie Maritime Museum Liberty Park, Blasco Library	\$440.00	PTO
Grade 7	Tuesday, June 5, 2018	Niagara Falls Maid of Mist Galleria Mall, Buffalo, NY	\$3,869.60	Students Student Activities
Grade 6	Wednesday, June 6, 2018	Waldameer	\$2,714.25	Student Activities
Health Students 9-12	Wednesday, May 9, 2018	Erie County Prison	\$230.00	Student Activities Substitute
Grade 4	Wednesday, May 30, 2018	WAMS	\$0.00	NA
AFJROTC	Sunday, July 15 – Friday, July 20, 2018	Outdoor Odyssey - Boswell, PA Rafting – Ohiopyle, PA	\$1,160	ROTC
Student Council	Sunday, July 8 – Thursday, July 12, 2018	Grove City College	\$820.00	Student Council

Seniors for Graduation

AGA Series for Algebra/Geometry

Special Education Trans Agreement Homebound Instruction

Transportation Requests

Life Skills K-6	Monday, June 4, 2018	Splash Lagoon	\$240.00	Scott Ent.(admission) Special Education
-----------------	-------------------------	---------------	----------	---

- John Chimera, Randy Fedei and Charles Woodard as Durham bus drivers for the 2017-2018 school year.

Motion approved by a voice vote with no opposition. Motion carried.

**Durham Bus Driver
 Additions for
 2017-2018**

Motion by Mrs. Thayer-Zacks, seconded by Mrs. Sandberg to approve the following:

- The resignation of Patrick Rose, Pit Orchestra Director for the 2017-2018 school year.
- The following appointments for the 2017-2018 school year:
 - James Caspar as Pit Orchestra Director at the compensation amount of \$535.00.
 - William Kuhn III as Audio Visual Manager, Step 1, \$1,691.
 - Pam Burdick as a substitute for WAMS Academic Support for the 2017-2018 school year at the hourly rate of \$22.03.
- The following athletic appointments:
 - Douglas Scott Bollheimer as Football Head Coach for the 2018-2019 school year at Step 6, \$6,205.
 - Scott Jenco as First Assistant football coach for the 2018-2019 school year at Step 6, \$4,066.
 - Timea Kardos and Scott Webb as additions to the WASD Volunteer List.

**Extra-Curricular
 Resignation**

**Extra-Curricular
 Appointments**

**Athletic
 Appointments**

WASD Volunteers

Motion approved by a voice vote with no opposition. Motion carried.

There was no report for the Erie County Vocational Technical School nor the Northwest Tri-County Intermediate Unit.

**ECTS
 NW Tri-County
 Intermediate Unit**

There being no further business before the Board, upon motion by Dr. Hallock, seconded by Mrs. Sandberg, the meeting was adjourned at 7:21 p.m.

Adjournment

Vicki Bendig
 School Board Secretary